



# Individual Vehicle Mileage and Fuel Report



- To be completed by driver for each trip
- Read instructions and see example on reverse side

Power Unit Vehicle Identification No. or Unit No.	Power Unit Fleet Number	Fuel Type	Name (Fuel Filer/IRP Registrant)	Name of Fuel Filer (if other than IRP Registrant)
Name of Driver(s)		Trip Origin (City and State)		Destination (City and State)

Date	MILEAGE INFORMATION				FUEL INFORMATION			
	Highways Used	Jurisdiction Name	Odometer * Reading	Jurisdiction Miles	Name and Address of Fuel Stop/ Intermediate Stop	Date of Stop	Fuel Invoice Number	Gallons Purchased
ODOMETER READING AT BEGINNING OF TRIP ➡								
			Odometer Reading When Exiting Jurisdiction					
ODOMETER READING AT END OF TRIP ➡				← TOTAL TRIP MILES			TOTAL FUEL ➡	

\* If hubodometer miles are used, indicate "HUB."

# INSTRUCTIONS

An Individual Vehicle Mileage and Fuel Report must account for all miles traveled and all fuel purchased. If you use a substitute vehicle, prepare a separate Individual Vehicle Mileage and Fuel Report to account for the miles traveled and fuel received by the substitute vehicle.

## SPECIFIC INSTRUCTIONS

(Numbers correspond to sample below)

1. Vehicle Identification Number (VIN) or Unit Number of power unit.
2. Fleet Number of power unit.
3. Fuel Type: (D) - Diesel, (G) - Gasoline, (P) - Propane, (GH) - Gasohol, (NG) -Natural Gas.
4. Legal name of the IRP registrant or fuel tax licensee.
5. Name of fuel filer (if different from #4).
6. Driver(s)' Name(s)
7. Trip Origin (where trip started)
8. Destination (where trip ended)
9. Date(s) of trip.
10. Highways used, e.g., I-84, Hwy 55
11. Jurisdiction name--enter the abbreviation of the U.S. state or Canadian province in which the vehicle is traveling.
12. Odometer Reading:
  - a. Record at the beginning of the trip (should be ending odometer reading from previous trip),
  - b. Record when leaving each jurisdiction, and
  - c. Record at the end of the trip.
13. Record the mileage traveled in each jurisdiction by trip date.
14. Record total trip miles.
15. Vendor name and address of each fuel stop, or each intermediate stop.
16. Fuel invoice number.
17. Number of gallons purchased.
18. Total number of gallons purchased during trip.

IFTA		Individual Vehicle Mileage and Fuel Report						IDAHO	
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Power Unit Vehicle Identification No. or Unit No.	Power Unit Fleet Number	Fuel Type	Name (Fuel Filer/IRP Registrant)			Name of Fuel Filer (if other than IRP Registrant)			
① 709	② 1	③	④ ABC Trucking			⑤			
Name of Driver(s)		Trip Origin (City and State)			Destination (City and State)				
⑥ Pat Moore		⑦ Grand Island, NE			⑧ St. Joseph, MO				
Date	MILEAGE INFORMATION				FUEL INFORMATION				
	Highways Used	Jurisdiction Name	Odometer * Reading	Jurisdiction Miles	Name and Address of Fuel Stop/ Intermediate Stop	Date of Stop	Fuel Invoice Number	Gallons Purchased	
ODOMETER READING AT BEGINNING OF TRIP →			⑫ 76723						
			Odometer Reading When Exiting Jurisdiction						
⑨ 1/3/90	⑩ I - 84	⑪ NE	⑬ 76874	⑭ 151					
	I - 84	IA	76884	10					
	Hwy 55	MO	77057	173	⑮ Jim's Service, St. Joseph, MO		⑯ 496387	⑰ 122	
	I - 84	IA	77067	10					
	I - 84, Hwy 55	NE	77218	151					
ODOMETER READING AT END OF TRIP →			⑫ 77218	⑭ 495	← TOTAL TRIP MILES		TOTAL FUEL →		⑰ 122

\* If hubodometer miles are used, indicate "HUB."

FORM IS SUGGESTED, NOT REQUIRED - KEEP FOR YOUR RECORDS - DO NOT SUBMIT WITH YOUR TAX REPORT