

2009
CENTRALLY ASSESSED PROPERTY
TIME LINE

October 13, 2008

- Mail the Non-UAD Counties request for Tax Charges to the Treasurers.
- Make changes to Operator Statements for mailing in December.

November 15, 2008

- Utility Tax Charges due from the Counties.

November 24, 2008

- Mail out property tax bills to railcars under \$500,000.

December 1, 2008

- Mail out the Irrigation Exemptions to the five companies that have the exemption.

December 31, 2008

- Mail Operator Statements to centrally assessed companies.
- Mail request for new Form Rs.

January 14, 2009

- Mail Cap Rate Conference Invitation Letter to companies and counties.
- Mail letter to railroads for private railcar mileage.

February 6, 2009

- New STC Form Rs changes and revisions, which will be reflected in the current year's assessment, due to the State Tax Commission.

March 1, 2009

- State Tax Commission posts county map changes to their [website](#) and sends a letter to centrally assessed companies.

March 19, 2009

- Cap Rate Conference

April 4, 2009

- Supervisor meets with staff appraisers to review cap rates.

April 11, 2009

- Notify companies, in writing, of adopted cap rates.

April 15, 2009

- Private railcar mileage from Railroads is due.

April 30, 2009

- All Operator Statements due to the State Tax Commission.

May 1, 2009

- Mail the tax calculations to the REA companies.

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- May 9, 2009
- Mail Filing Reminder letters to non-filing companies.
 - Notify County Assessors, in writing, of adopted cap rates.
- May 14, 2009
- Mail the tax calculations for the REA's to the County Treasurers.
- May 21, 2009
- Mail the REA school tax calculations to the school superintendent.
- June 2, 2009
- Appraisal staff meets with supervisor and/or Division Administrator to review appraisals.
- June 6, 2009
- Mail appraisals, working papers, and notification of appeal rights and procedures to centrally assessed companies.
 - Mail certified letter to companies not submitting Operator's Statements showing arbitrary values and appraisal review meeting time and date.
 - Schedule appraisal review meetings.
- June 22-26, 2009
- Conduct appraisal review meetings.
- June 20, 2009
- Railcar tax bill payments due.
- July 6, 2009
- Mail amended appraisals, or letters, notifying company of changes after appraisal review meetings and August 1 deadline for filing appeals.
 - Mail Preliminary County values to the Assessors.
 - Mail Preliminary district values to the Clerks.
- July 13, 2009
- Receipt of Assessors' Written Requests for re-examination of values.
 - Utility Annexation Values to Clerks.
- July 16, 2009
- Mail out recommended values to companies using certified and registered mail.
- July 27-31, 2009
- Summer Appraisal School
- August 1, 2009
- Last day for written formal hearing request (postmarked or hand-delivered).
- August 6-20, 2009
- State Board of Equalization
- August 31, 2009
- Mail District Certification printout to County Clerks.
 - Mail Final Company values to the County Assessors.
 - Mail Certification printout to companies.